

COLBY & BANNINGHAM PARISH COUNCIL

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NOTICE OF MEETING & SUMMONS TO ATTEND

THERE WILL BE A MEETING OF COLBY & BANNINGHAM PARISH COUNCIL AT THE BANNINGHAM & COLBY COMMUNITY HALL ON WEDNESDAY 16th OCTOBER 2024 at 7.00pm

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council requests that anyone wishing to record the meeting lets the Council know in advance so appropriate arrangements can be made to facilitate the recording.

AGENDA

1. APOLOGIES FOR ABSENCE AND WELCOME

To receive and accept apologies for absence.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

To receive Declarations of Interest in Agenda Items and to note any Requests for Dispensation.

3. MINUTES

To approve the minutes of the Parish Council Meeting held on 18TH September 2024

4. MATTERS ARISING

To discuss matters arising from the minutes not elsewhere on the Agenda:

- (a) Play Equipment
 - (i) Update on start date/grant payment
 - (ii) Agreement of Inspection Procedures
 - (iii) Amendment to Insurance Policy
 - (iv) Risk Assessment
 - (v) Offer from HAGS
- (b) Residents Email Addresses – update
- (c) Dumped Car near Bridge Road

5. OPEN FORUM FOR PUBLIC PARTICIPATION

An opportunity to hear from members of the public

6. REPORTS FROM POLICE, DISTRICT & COUNTY COUNCILLORS

To receive written/verbal reports from representatives, including the following:

District Council /County Council/Police – Operation Randall (previously circulated)

7. ITEMS REFERRED FROM PREVIOUS MEETING

To consider matters referred from the previous meeting.

- (a) Risk Management – to be discussed under policies
- (b) Action Plan – review actions arising from Questionnaire
- (c) Newsletter

8. STANDING ITEMS

To receive updates/reports on areas of parish council responsibility:

- 1. Elden’s retreat – review of grass cutting contract
- 2. Village Green
- 3. Allotments
- 4. Information Centre
- 5. SAM2

9. CORRESPONDENCE/REPORTS/EVENTS

None.

10. POLICIES

- 1. Risk Management
- 2. Reserves

11. FINANCE REPORT

To consider the following:

- 1. Schedule of Bills for Payment (to follow)
- 2. Bank Reconciliation as at 30th September (attached)
- 3. Bank Statements as at 30th September 2024 (attached)
- 4. Cashbook as at 30th September (attached)
- 5. Scheme of Delegation – to receive information from the Clerk on any actions taken under the Scheme of Delegation

12. PLANNING MATTERS/OTHER CONSULTATIONS

1. APPLICATIONS DETERMINED	
None.	
2. APPLICATIONS FOR CONSIDERATION	
PF/22/0229 - Change of use of agricultural buildings and external alterations to form short term living accommodation for agricultural students. Colby Hall Farm, Church Road, Colby. [Comments due by 17 th October]	
To consider and agree the Council’s view on any application submitted since the publication of this agenda.	

13. ITEMS FOR INFORMATION/FUTURE AGENDA

14. RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC DURING DISCUSSION OF THE FOLLOWING ITEM RELATED TO STAFFING

Report on the Clerk's Annual Appraisal.

15. DATE OF NEXT MEETING

To confirm **WEDNESDAY 20th NOVEMBER 2024 at 7.00 pm** at the Community Hall.

Colin Studholme

Mr Colin Studholme

Clerk of the Council

Published 9th October 2024

NOTES

This Agenda and documents marked as "attached" unless marked "Confidential" are available on the Council's website, at www.colby-banningham-pc.gov.uk The meeting will include public participation time when members of the public may speak. Planning application documents can be found on NNDC website at www.north-norfolk.gov.uk and follow the links to planning. Those listed are as at the date of this Agenda, but the Council reserves the right to consider applications received up to and including the date of the meeting.