

COLBY & BANNINGHAM PARISH COUNCIL

Clerk: Mr Colin Studholme
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NOTICE OF MEETING & SUMMONS TO ATTEND

THERE WILL BE A MEETING OF COLBY & BANNINGHAM PARISH COUNCIL AT THE BANNINGHAM & COLBY COMMUNITY HALL ON WEDNESDAY 15th JANUARY 2025 at 7.00pm

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council requests that anyone wishing to record the meeting lets the Council know in advance so appropriate arrangements can be made.

AGENDA

- 1. APOLOGIES FOR ABSENCE AND WELCOME**
To receive and accept apologies for absence.
- 2. DECLARATIONS OF INTEREST AND DISPENSATIONS**
To receive Declarations of Interest and to note any Requests for Dispensation.
- 3. MINUTES**
To approve the minutes of the Parish Council Meeting held on 20th November 2024
- 4. MATTERS ARISING**
To discuss matters arising from the minutes not elsewhere on the agenda:
 - (a) Play Equipment – Update/Risk Assessment Training by CAN
 - (b) Carols on the Green – report back
 - (c) SNAP Meeting 5th – report back
- 5. OPEN FORUM FOR PUBLIC PARTICIPATION**
An opportunity to hear from members of the public
- 6. REPORTS FROM POLICE, DISTRICT & COUNTY COUNCILLORS**
To receive written/verbal reports from representatives, including the following:
District Council /County Council/Police – Operation Randall

NOTES

This Agenda and documents marked as “attached” unless marked “Confidential” are available on the Council’s website, at www.colby-banningham-pc.gov.uk The meeting will include public participation time when members of the public may speak. Planning application documents can be found on NNDC website at www.north-norfolk.gov.uk and follow the links to planning. Those listed are as at the date of this Agenda, but the Council reserves the right to consider applications received up to and including the date of the meeting.

7. ITEMS REFERRED FROM PREVIOUS MEETING

- 1. None

8. STANDING ITEMS

To receive updates/reports on areas of parish council responsibility:

- 1. Elden’s retreat - Safety Audit
- 2. Village Green - Mulching of hedge/Grounds maintenance contract
- 2. Allotments
- 3. Information Centre
- 4. SAM2 – purchase of additional bracket

9. CORRESPONDENCE/REPORTS/EVENTS

None.

10. POLICIES

- 1. Standing Orders (previously circulated)

11. FINANCE REPORT

To consider the following:

- 1. Schedule of Bills for Payment (to follow)
- 2. Bank Reconciliations for end November & December 2024 (attached)
- 3. Bank Statements for end November & December 2024 (attached)
- 4. Cashbook for end November and December 2024 (attached)
- 5. Scheme of Delegation – to receive information from the Clerk on any actions taken under the Scheme of Delegation
- 6. Final Budget for year 2025-26 and to set the precept of 2025-26 (to follow)

12. PLANNING MATTERS/OTHER CONSULTATIONS

1. APPLICATIONS DETERMINED	
None.	
2. APPLICATIONS FOR CONSIDERATION	
3. OTHER PLANNING MATTERS	

13. ITEMS FOR INFORMATION/FUTURE AGENDA

14. DATE OF NEXT MEETING

To confirm WEDNESDAY 19th FEBRUARY 2025 at 7.00 pm at the Community Hall.

Colin Studholme
Mr Colin Studholme
Clerk of the Council

Published 8th January 2025

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