

**MINUTES OF THE MEETING OF
COLBY & BANNINGHAM PARISH COUNCIL
HELD IN THE JUBILEE HALL, BANNINGHAM
ON WEDNESDAY 15 NOVEMBER 2017 at 7.30pm.**

PRESENT: Mr N Grix, Chairman
Mr J van Poortvliet, Vice-Chairman
Mr R Anderson-Dungar
Mrs P Ashby
Mr R Hewitt
Mrs M E Anderson-Dungar, Clerk

115 APOLOGIES FOR ABSENCE

None, all Councillors were present.

116 DECLARATIONS OF INTEREST AND DISPENSATIONS

The following interests were declared:

Mr Anderson-Dungar – non-pecuniary interest in allotments

All Councillors were in receipt of dispensations that allowed them to participate in budget and precept setting discussions.

117 PUBLIC PARTICIPATION

No public present.

118 RE-CONVENE THE MEETING

Not needed.

119 VACANCIES ON THE COUNCIL

There were no applications for consideration.

120 MINUTES

Minutes of the Parish Council Meeting held on 18 October 2017, had been circulated, and were **proposed, confirmed and signed.**

121 INFORMATION ON MATTERS ARISING

Nothing to report.

122 REPORTS FROM POLICE, DISTRICT & COUNTY COUNCILLORS

Police – No report.

District Council – D. Cllr Smith had sent apologies due to NNDC meeting this evening.

County Council – Nothing from Cllr Timewell.

123 MATTERS REFERRED FROM PREVIOUS MEETING

The meeting discussed the following:

1. **HIGHWAYS ISSUES**

No action to rectify potholes on Tuttington Road or Sandy Lane. The patch on Bridge Road had still not been attended to; this was outstanding from summer 2017. The Clerk to contact the Area Engineer.

2. GREEN LANES/FOOTPATHS/WALKERS ARE WELCOME

Walkers are Welcome to be integrated into Cittaslow Aylsham. The Clerk to enquire as to availability of the walks booklet referred to.

3. BUDGET 2018/19

For discussion later on the Agenda.

4. ACTIVITY ON LONG LANE

The information previously circulated was noted.

5. TREES

The quotation of £295 for tree inspections on the village green and playing field was proposed, and accepted.

6. QUESTIONNAIRE

The final version to be circulated.

7. VATTENFALL CONSULTATION DOCUMENT

The document and progress of work to date was noted. Colby School had been invited to attend the latest information day following their recent successful Eco week which was attended by representatives from Vattenfall.

8. INSURANCE PREMIUM FOR 2017/18

For discussion under Finance.

124 REPORTS/UPDATES ON AREAS OF COUNCIL RESPONSIBILITY

1. PLAYING FIELD

Trees to be inspected (refer to Minute 123/5 above).

2. VILLAGE HALL

The meeting noted the 5-star rating given by the Environmental Health Officer following an inspection of the kitchen. It was **proposed and agreed** to seek estimates for re-decoration.

3. VILLAGE GREEN

Trees to be inspected (refer to Minute 123/5 above)

4. ALLOTMENTS

Work carried out was noted. One tender had been received for the arable land, in the sum of £65, for the year October 2017 to end September 2018. This was discussed and **accepted**.

125 SCHEME OF DELEGATION

The Clerk had nothing to report.

126 CORRESPONDENCE/REPORTS

1. NORFOLK ASSOCIATION OF LOCAL COUNCILS

- a) items from Bulletins raised by Members – the information previously circulated was noted
- b) GDPR & Data Protection Update including LAIS Consultation on Data Protection Regulations - noted
- c) Training Courses – noted.
- d) Vacancies on National ALC Smaller Councils Committee – no interest
- e) Papers for Norfolk ALC AGM – noted, no-one available to attend.

2. HORNSEA OFFSHORE ENERGY PROJECT (DONG)

The information previously circulated was **noted**.

3. FRIENDS OF COLBY CHURCH – OPEN DAY JULY 2018

The correspondence previously circulated was discussed, and it was agreed to consider further at a future meeting in order to make an informed response.

127 FINANCE

To consider the following financial items:

1. SCHEDULE OF BILLS FOR PAYMENT

The Clerk presented the schedule which was **accepted, as proposed by Mr van Poortvliet, seconded by Mrs Ashby**

2. BUDGET 2018/19 – FIRST DRAFT

The draft was discussed, amended and **agreed** to set the precept **as £14953**, no increase on 2017/18, and to accept the grant offer of £581. The Clerk to circulate the final document.

3. PAYMENT OF INSURANCE PREMIUM

The payment of £1435.63 as per the Long-Term Agreement was **proposed and confirmed**.

128 PLANNING ISSUES

1. APPLICATIONS DETERMINED

There was nothing to report.

2. APPLICATIONS FOR CONSIDERATION

There were no applications for consideration at this meeting.

129 ADJOURNMENT

In the absence of any member of the public the meeting continued without adjournment.

130 RE-CONVENE THE MEETING

Not required (see Minute 139 above).

131 RESPONSE TO PLANNING APPLICATIONS/ISSUES

Not required, as there were no applications to consider at this meeting.

132 ITEMS FOR INFORMATION/FUTURE AGENDA

The following items of information were noted:

- Clerks and Councils Direct

Next Agenda:

- Highways
- GreenLanes/Footpaths/Walkers are Welcome
- Long Lane
- Trees
- Questionnaire
- Colby Church Open Day

133 DATE OF NEXT MEETING

The next Meeting of the Council was confirmed as **Wednesday 17 January 2018** in the Jubilee Hall, Banningham, at **7.30pm**. **The date of 20 December 2017 was available should business dictate.**

134 CLOSURE OF THE MEETING

There being no further business, the Chairman closed the meeting at 8.46p.m.