

**MINUTES OF THE MEETING OF
COLBY & BANNINGHAM PARISH COUNCIL
HELD IN THE JUBILEE HALL, BANNINGHAM
ON TUESDAY 14 APRIL 2015 at 8.15p.m.**

The Chairman welcomed Members and 1 member of the public. Proceedings commenced with the customary 10 minutes' public speaking time.

Mr Kevin Fields addressed the meeting on 3 points, as follows:

Council Tax – He questioned the percentage increase as quoted in the Council's minutes in comparison with the information on the leaflet received from the District Council. The Clerk would check the figures and respond to Mr Fields. He felt that more information was needed to explain why the Parish Council precept increased whereas District & County Councils elements remained the same. The Chairman replied that it was planned to include more information in the Annual Report.

Village Hall improvements - Mr Anderson-Dungar explained that various avenues of funding were being explored to carry out refurbishment works to the kitchen and the toilets with the intention of improving the facility overall. It was likely that the cooker would be replaced first due to an upturn in demand. Mrs Macro reiterated the desire to improve the hall and hoped that self-help would help to defray some of the costs, i.e. decoration, curtains, exploring available funding. People were all busy and possibly did not have the time to commit to the community, as lifestyles were different. Perhaps a questionnaire would help to gauge interests and requirements.

Broadband Speeds – Mr Fields had been in communication with Karen O'Kane, the Norfolk County Council Project Officer. A decision was awaited on the next round of funding that might provide for improved equipment to upgrade the remainder of the village. He considered that the explanation that his area was "too far from the cabinet" was unacceptable.

PRESENT: Mr N J Grix, Chairman
Mr R C Anderson-Dungar, Vice-Chairman
Mr R Hewitt
Mr M Howarth
Mrs S Macro
Mrs M E Anderson-Dungar, Clerk

159 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Mrs P Ashby.

160 DECLARATIONS OF INTEREST AND DISPENSATIONS

Mr Anderson-Dungar declared a non-pecuniary interest in any matters relating to allotments.

161 MINUTES

Minutes of the Parish Council Meeting held on 10 March 2015, as previously circulated, were **confirmed and signed**, as proposed by Mr Hewitt, seconded by Mr Anderson-Dungar.

162 INFORMATION ON MATTERS ARISING NOT LISTED ELSEWHERE ON THE AGENDA

There was nothing to report on this item.

163 POLICE, DISTRICT & COUNTY COUNCIL REPORTS

Police – no report

District Council – no report

County Council – no report

164 MATTERS REFERRED FROM PREVIOUS MEETING

1. HIGHWAYS

Members were disappointed with the standard of the recent road repairs. The Clerk would ask C Cllr Timewell if the planned re-surfacing was to take place this year.

2. GREEN LANES/FOOTPATHS

Thanks were recorded to Seamus Elliott, Dave Bagshaw and Jamie Mulvany for their clearance work. An application for funding for equipment had been made to the COOL project. Dog fouling was a problem on the path from the village hall to Pond Farm as well as the path from Colby Church to Hall Farm, and a reminder would be issued via the usual media. North Norfolk District Council would only take action if residents were prepared to be named when witnessing incidents. Cost of provision/emptying of dog bins was briefly discussed, and it was concluded that residents should take responsibility for their own animals.

3. PARISH PARTNERSHIPS SCHEME – GATEWAYS & TROD PATH

The Clerk was pursuing the purchase of the approved style of Gateway. On Mrs Macro's proposal, seconded by Mr Hewitt, the Council **accepted** the offer of 50% towards the cost of the TROD path provision, and **authorised** the payment of the remaining £4750. The relevant form was signed by the Chairman and witnessed by the Clerk.

4. BT PAYPHONE REMOVAL – ADOPTION OF KIOSK

The Clerk reported on various questions raised with BT Payphones and North Norfolk District Council planning authority before making a commitment. The Chairman proposed pursuing the installation of a defibrillator, seconded by Mr Anderson-Dungar and **agreed**.

5. ELECTIONS UPDATE

The Clerk was disappointed to report that only 4 nominations had been received, which now prohibited the Council from pursuing the next level of quality status. Arrangements for co-option to fill the vacancies would be announced in due course.

6. STANDING ORDERS & FINANCIAL REGULATIONS

To be reviewed at Annual Parish Council meeting.

7. DRAFT MINUTES FROM ANNUAL PARISH MEETING

Draft Minutes were presented for information and noted with the correction of Colby Hall to Banningham Hall.

165 REPORTS/UPDATES ON AREAS OF COUNCIL RESPONSIBILITY

The following reports were received:

1. PLAYING FIELD

The Clerk had discussed various aspects with the contractor. Very wet patches near the copse would be investigated and the drainage consultant's opinion requested if necessary.

2. VILLAGE HALL

The Annual General Meeting would take place in May, date to be confirmed. Mr Howarth had purchased two emergency lights which would be installed shortly.

3. VILLAGE GREEN

Nothing to report since last meeting.

4. ALLOTMENTS

Members had visited the site before the meeting, and noted that the plots were being worked and overall the area was tidy.

166 CORRESPONDENCE

The following items of correspondence were received and appropriate action/response agreed:

1. NORFOLK ASSOCIATION OF LOCAL COUNCILS – WEEKLY BULLETINS

a) LAIS 1376 – Guide & Transparency Code – had been circulated. On the Chairman's proposal, seconded by Mrs Macro, it was **confirmed** that the Council would comply with the requirements.

b) Financial Topic note FO2 – 15 Councillor Travel Expenses – had been circulated and was **noted**.

c) Local Works – Workshop Session for Local Councils on the Sustainable Communities Act – Mr Anderson-Dungar to attend.

d) Code of Recommended Practice on Local Authority Publicity (England) – had been circulated and was **noted**.

2. CPRE – NFK LIGHT POLLUTION SURVEY, GUIDANCE NOTE & CONFERENCE

The information previously circulated was noted. The Clerk to enquire if Mrs Ashby wished to attend the conference as no Councillor present was available.

167 FINANCE

1. SCHEDULE OF BILLS FOR PAYMENT

The Clerk presented the schedule, which was **accepted** on the Chairman's proposal, seconded by Mr Hewitt, with the addition of the TROD payment authorised earlier in the meeting.

168 PLANNING ISSUES

1. APPLICATIONS DETERMINED

There was no information to report.

2. APPLICATIONS FOR CONSIDERATION

There were no applications for consideration.

169 ADJOURNMENT

On the Chairman's proposal, seconded by Mr Anderson-Dungar, the meeting adjourned for a further 5 minutes.

Mr Fields referred to the discussion on dog fouling and was surprised at the level within the parish. He suggested signs be erected at the entrance to footpaths to emphasise the need for residents to clear up after their dogs and place the poo bags in their own rubbish bins. The Clerk would contact North Norfolk District Council for more signs; alternatively approach the COOL project for funding.

Mr Howarth referred to the rubbish and garden waste that had been dumped on both verge and private land on Mill Road. The Clerk would contact North Norfolk District Council re the verges; fly tipped waste on private land was the responsibility of the owner. An appropriate piece would be included within the Parish Council's report for the next Kings Beck Chronicles.

The meeting re-convened as proposed by the Chairman, seconded by Mr Anderson-Dungar.

170 RESPONSE TO PLANNING APPLICATIONS

There was nothing to discuss under this item.

171 ITEMS FOR INFORMATION/FUTURE AGENDA

For next agenda:

- Updates on outstanding issues as raised during the meeting
- Statutory requirements of Annual Parish Council Meeting

172 DATE OF NEXT MEETING

This was confirmed as the **Annual Parish Council Meeting** and the first of the new Council, on **Tuesday 12 May 2015** in the Jubilee Hall, Banningham, at **8.00pm**.

173 CLOSURE OF THE MEETING

There being no further business, the Chairman closed the last meeting of the current Council at 9.26pm with thanks to all the Councillors for their support, and good wishes to those who had not stood for election.