

**MINUTES OF THE MEETING OF  
COLBY & BANNINGHAM PARISH COUNCIL  
HELD IN THE JUBILEE HALL, BANNINGHAM  
ON TUESDAY 8 APRIL 2014 at 8pm**

The Chairman welcomed Councillors, and 2PCSO's to the meeting. In the absence of any member of the public the meeting commenced immediately.

**PRESENT:** Mr N.J. Grix, Chairman  
Mr R C Anderson-Dungar, Vice-Chairman  
Mrs P Ashby  
Mrs J Dyer  
Mr M Howarth  
Mrs M E Anderson-Dungar, Clerk

**145 APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Mr R Hewitt D Cllr N Smith, and PCSO A Spinks and C Cllr J Timewell.

**146 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS**

There were no declarations or requests for dispensations.

**147 MINUTES OF PREVIOUS MEETING**

Minutes of the Meeting held on 11 March 2014, as previously circulated, were confirmed and signed, as proposed by Mr Howarth, seconded by Mrs Dyer

**148 INFORMATION ON MATTERS ARISING**

There was nothing to report under this item.

**149 MATTERS REFERRED FROM PREVIOUS MEETING**

1. HIGHWAYS ISSUES

Some potholes had been repaired, but more had appeared. These would be passed on to the Highway Rangers and also pointed out to C Cllr Timewell on 22 April 2014 during the tour of the parish. It was hoped that Simon Briggs, Area Engineer, would also attend.

2. GREEN LANES/FOOTPATHS

Further information had been received from Norfolk County Council. The Chairman reported that all affected landowners were broadly in agreement. The link from the Mill Road footpath alongside the IDB drain on to the Weavers Way needed 2 footbridges and good signage – enquiries would be made of David Yates regarding a possible contribution from the COOL project.

3. PARISH PARTNERSHIPS

The Clerk confirmed that the funding had been transferred to the current financial year so that this could be taken forward.

4. PLAYING FIELD

The Clerk had contacted Mundesley Parish Council for information on their equipment, and a visit, and would do the same for Erpingham.

## 150 REPORTS FROM POLICE, DISTRICT & COUNTY COUNCILLORS

**Police** – PCSO's Bill Kerr and Stacey had been asked to deputise for PCSO Alex Spinks. There were no crimes to report, but Members took the opportunity to raise concerns about continued speeding when the Speedwatch volunteers were not in attendance. The officers commended the work carried out by Community Speedwatch. They reiterated the need for full information for casual hall bookings and could make enquiries if there were concerns.

**District Council** – D Cllr Smith had advised that there was a defibrillator at Erpingham Village Hall, with a team of trained volunteers. It would be good to have one in our parish, but there was a need to have a team of people trained in use of the equipment.

**County Council** - C Cllr Timewell had advised of improvements to Broadband by September for Banningham. An email was sent from the meeting to request information for Colby.

## 151 CORRESPONDENCE AND REPORTS

### 1. VILLAGE HALL MANAGEMENT COMMITTEE

Mr Howarth and Mr Anderson-Dungar updated on the meeting to discuss the cooker and the plans to upgrade the facility generally, which were well received. There was also interest in the use of the snooker table on a table tennis evening.

### 2. SUMMER EVENT

Mrs Ashby had met with Mrs Feneron to discuss the possibility of an event on Saturday 26 July on the theme of "The Great British Garden Party" with similar competitions to those for the Jubilee event in 2012. The Clerk had contacted members of the previous working group, but several were unable to participate this year, so more volunteers were needed. Various ideas were put forward including developing planting on the green in conjunction with the Gardening Club, and Mr Anderson-Dungar reported on the Bowls Club's plans for the margin around the bowls green. A date would be arranged for a working group meeting.

### 3. NORFOLK ALC

The Clerk's request to attend the training course on the new Standing Orders and Financial Regulations, at a cost of £25 was agreed, on the Chairman's proposal, seconded by Mrs Dyer.

### 4. MINUTES OF ANNUAL PARISH MEETING

Draft Minutes of the Annual Parish Meeting held on 11 March 2014 were presented for information.

### 5. REQUEST FOR LEAVE OF ABSENCE

The meeting unanimously agreed to Mr Hewitt's six months' leave of absence with effect from the May meeting, with a review at the October meeting.

## 152 FINANCIAL MATTERS

### 1. SCHEDULE OF BILLS FOR PAYMENT

The Clerk presented the schedule, which was accepted on the Chairman's proposal, seconded by Mr Howarth. A copy is attached to the signed copy of these Minutes. Membership fees for the community oil purchase scheme were

discussed, and on the Chairman's proposal, seconded by Mr Howarth, it was unanimously agreed to pay the lifetime membership of £60.

2. UNITY BANK AND CHANGE OF ELECTRICITY SUPPLIER

Cheque signatories needed discussion ahead of completing the paperwork to change the Council's bank accounts. The Clerk was thanked for her work in negotiating a better deal for electricity.

3. TIMETABLE FOR EXTERNAL AUDIT

The information from Mazars was noted.

4. PAYMENT OF PAYE

The Clerk reported that HMRC had sent the usual payment booklet with an apology for the error in asking for electronic payment. The meeting agreed to re-visit electronic payment once the bank account had been changed.

**153 PLANNING ISSUES**

1. APPLICATIONS DETERMINED

PF/14/0042 Colby Wesleyan Reform Chapel, Long Lane, Colby NR11 7EF

Conversion of Former Chapel to Single-Storey Dwelling

Decision: PERMIT Date: 7.3.14.

It was assumed that the property would be sold by auction.

Pf/14/0126 Land at The Old Rectory, Colby Road, Banningham, NR11 7DY

Variation of Condition 2 of Planning Permission 13/1109 to Permit Revised Siting of Stables

Decision: PERMIT Date:19.03.14.

2. APPLICATIONS FOR CONSIDERATION

There were no applications to consider at this meeting.

**154 ADJOURNMENT OF THE MEETING**

In the absence of any member of the public, the meeting continued without adjournment.

**155 RESPONSE TO PLANNING APPLICATIONS**

There was nothing to discuss under this item.

**156 ITEMS FOR INFORMATION/FUTURE AGENDA**

No items of information.

Next Agenda:

- All processes of the Annual Parish Council Meeting
- Highways, including parish tour with C Cllr Timewell (22 April)
- Green Lanes/Footpaths
- Standard agenda items – Village Hall, Wild About Colby

**157 DATE OF NEXT MEETING**

It was confirmed that the Annual Parish Council Meeting would be held on Tuesday 13 May 2014 at 8pm in the Jubilee Hall.

**144 CLOSURE OF THE MEETING**

There being no further business, the Chairman closed the meeting at 9.13p.m.