

**MINUTES OF THE MEETING OF  
COLBY & BANNINGHAM PARISH COUNCIL  
HELD IN THE JUBILEE HALL BANNINGHAM  
ON TUESDAY 8 NOVEMBER 2011 at 7.30p.m.**

**PRESENT:** Mr. N.J. Grix, Chairman  
Mr R C Anderson-Dungar, Vice-Chairman  
Mr R Hewitt  
Mr M Howarth  
Mr D Snow  
Mrs M E Anderson-Dungar, Clerk

Proceedings began at 7.30pm with the customary 10 minutes' public speaking time.

*Mr Paul Filby addressed the meeting with regard to clearance of the roadside drain. He had contacted Highways who had advised him that the matter was in the programme for the Caister team, which he felt was uneconomic. The Clerk explained that the parish came under the jurisdiction of Caister following the last Highways re-organisation.*

The meeting commenced at 7.42pm

**79. APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Mrs P Ashby and from PCSO A Spinks.

**80. DECLARATIONS OF INTEREST**

The following members declared interests as recorded on the signed Declarations of Interests forms attached to the signed copy of these Minutes.

<b>Member</b>	<b>Minute Reference</b>	<b>Nature of Interest</b>
Mr R C Anderson-Dungar	81 - Minutes	Re-affirmation of previous declaration.

**81. MINUTES OF PREVIOUS MEETING**

Minutes of the Meeting held on 11 October 2011, as previously circulated, were confirmed and signed, as proposed by the Chairman, seconded by Mr Anderson-Dungar.

**82. MATTERS ARISING – FOR INFORMATION ONLY – NOT LISTED ELSEWHERE ON THE AGENDA**

There was nothing to report.

**83. MATTERS REFERRED FROM PREVIOUS MEETING**

1. HIGHWAYS

There was nothing to report on the question about responsibilities with regard to the B1145, and the Clerk was asked to contact Mr Reilly, copy to C Cllr Mrs Clarke.

2. FOOTPATHS

Tuttington – there was nothing to report, but it was known that the matter had been discussed by Burgh & Tuttington Parish Council. The matter was deferred pending a response from that Council's Clerk.

Fieldside path – the path still existed, but no work was possible due to wet weather conditions.

Path from B1145 to Tuttington Road – a resident had contacted the Environmental Health Officer at North Norfolk District Council regarding problems of dog fouling. The officer had acknowledged there was a problem and had agreed to contact the Clerk with the offer to supply and erect appropriate signs if the Parish Council would install the posts – subject to the landowner's consent. The landowner had expressed agreement in principle provided that the signs were not in a position where they could be easily hit with a vehicle. Dog fouling was also a problem on the path from the Jubilee Hall to Pond Farm.

3. PUMPING STATION

Correspondence related to the Mill Road pumping station was noted. The Chairman reminded the meeting that there was a variety of planning applications that covered all 3 pumping stations, plus amendments that did not come to the Parish Council. The Chairman was to meet D Cllr Smith at the Long Lane pumping station and would report to a future meeting.

4. DIAMOND JUBILEE CELEBRATION

A variety of correspondence had been received, with preference for a lasting commemoration rather than allocation of any precepted funds to a celebratory event. Picnic benches for the playing field were suggested, with a community-type picnic/barbecue on the playing field, which would not incur any costs as residents would be asked to bring their own food. Picnic benches for the playing field were part of the long term plan for the area that had already been agreed. The gardening club had installed their seat on the green, for which thanks would be formally sent. After some discussion, it was proposed by Mr Anderson-Dungar, seconded by Mr Hewitt and unanimously agreed to purchase 2 picnic benches for the playing field from the money raised at the summer weekend, and to mark the Diamond Jubilee with a community picnic on the field, details to be agreed in the New Year. It was further agreed to produce a Christmas/New Year Newsletter to bring residents up to date.

5. QUALITY COUNCIL STATUS

Re-accreditation was due in June 2012 and the process of preparing the portfolio of evidence had begun.

6. PARISH PLAN

The plan needed review by September 2012, (5 years from publication of the plan) and this would be flagged up in the Newsletter.

**84. CO-OPTION OF A COUNCILLOR**

The information previously circulated was discussed, and it was unanimously **agreed** to co-opt Mrs Jenny Dyer as a Councillor.

**85. REPORTS FROM POLICE, DISTRICT & COUNTY COUNCILLORS**

**Police** – PCSO Spinks had advised that speed checks had been carried out on the B1145. One crime to report was a burglary other than a dwelling; this had been closed following an arrest shortly after the incident.

**District Council** – D Cllr Smith reported that Town Councils in the district had been invited to a meeting on Localism; a further meeting might be arranged for parish councils at a later date. The proposed Incinerator in West Norfolk was a very difficult issue as not all information had been provided.

Questions were invited. The Clerk asked why North Norfolk District Council differentiated between Town and Parish Councils, and also why liaison between the District Council and the Quality Councils in the district had never progressed. Mr Smith emphasised that the new administration had had to set priorities to deal with many issues in a very short space of time.

**County Council** – no report or contact from C Cllr Mrs Clarke.

**86. CORRESPONDENCE/REPORTS**

1. JUBILEE HALL

There was nothing to report to this meeting.

2. WILD ABOUT COLBY

Mr Snow updated the meeting with regard to the Long Lane Pond where an interest had been expressed and ownership would be assumed so long as there was no challenge via the Land Registry. Japanese Knotweed had been dealt with as advised by Norfolk County Council. Trees on the village green to be progressed once costs and species known.

3. PLAYING FIELD

Mr Anderson-Dungar reported that the original signs had been re-erected. Benches had been discussed earlier, and a meeting would be arranged with Mr Jeff van Poortvliet to further the car park element of the long term plan.

4. FREQUENCY OF HELICOPTERS

The correspondence previously circulated was discussed, with the information that all helicopter traffic was routed in/out of Norwich Airport; Beccles and Yarmouth were no longer used. Flight paths were dependent upon weather conditions.

5. PLEDGE 2012

Correspondence previously circulated was noted.

6. JOINT MEETING OF NORFOLK RURAL COMMUNITY COUNCIL AND NORFOLK RURAL FORUM

Mr Anderson-Dungar's offer to attend was accepted.

7. HEALTH & WELLBEING OPPORTUNITIES

The information previously circulated was discussed and noted. D Cllr Smith gave details of the mobile gym, and agreed to investigate the possibilities of the gym returning to the Jubilee Hall.

8. HIGHWAY SERVICES

The correspondence from Norfolk County Council was noted with the comment that this Council could not contemplate taking any of the elements of the service on offer.

9. NORFOLK ASSOCIATION OF LOCAL COUNCILS

No member wished a nomination for the vacancy on the Executive Committee.

**87. FINANCE**

1. SCHEDULE OF BILLS FOR PAYMENT

The Clerk presented the schedule, plus the Annual Appeal letter from Citizens' Advice North Norfolk. The Chairman proposed acceptance of the schedule, and payment of the budgeted amount of £75 to Citizens' Advice North Norfolk, (LGA1972 s.142) seconded by Mr Hewitt and unanimously agreed.

2. REVIEW OF ALLOTMENT RENTS

Rent for the period October 2012 to September 2013 was set at £15 per plot, half plot at £7.50.

3. INSURANCE

Information from Came and Company on a combined policy at a cost of £1646.04 with reduction to £1563.74 for a 3-year Long Term Agreement was presented and discussed. The Clerk was asked to confirm whether or not the figures accounted for the claim made under the current Village Hall policy, and to advise Councillors accordingly. The Chairman proposed that subject to satisfactory outcome of the above query, the Council change its insurer to Aviva on a 3-year long term agreement, through Came and Company, seconded by Mr Snow and unanimously agreed.

**POST MEETING NOTE** – Came and Company subsequently confirmed that there was no adjustment to the above figures. The insurance was transferred on the 3-year agreement with effect from 1 December 2011 and the premium for 2011/2012 paid in the sum of £1563.74.

4. **BUDGET AND PRECEPT**

The draft budget as revised and previously circulated was discussed. The Chairman proposed the Council set a precept of £15,000 for the 2012/2013 financial year, seconded by Mr Howarth and unanimously agreed. The form for North Norfolk District Council was completed and signed accordingly.

**88. PLANNING ISSUES**

1. **APPLICATIONS DETERMINED**

There was nothing to report to this meeting.

2. **APPLICATIONS FOR CONSIDERATION**

PF/11/1310 **Magnolia Cottage, Church Road, Colby NR11 7AB**

Erection of Single Storey Rear Extension (Revised Roof Detail)

Support

**89. ADJOURNMENT OF THE MEETING TO ALLOW MEMBERS OF THE PUBLIC AND COUNCILLORS WITH PREJUDICIAL INTERESTS TO SPEAK**

At 9.10pm on the Chairman's proposal, seconded by Mr Anderson-Dungar, the meeting adjourned for five minutes.

The member of the public present did not wish to speak, and no Councillor had declared a prejudicial interest in any remaining agenda items, therefore it was **agreed** to reconvene the meeting immediately.

**90. RESPONSE TO PLANNING APPLICATION**

This had been covered under Minute 88/2 above.

**91. ITEMS FOR INFORMATION/FUTURE AGENDA**

Information – the Chairman reminded the Meeting of the Service of Remembrance at St Botolph's Banningham on Sunday 13 November at 10.45a.m.

Future Agenda –

- Highways
- Footpaths, including Dog Fouling
- Pumping Stations, in particular Long Lane
- Neech Loan Fund
- Village Hall
- Wild About Colby
- Playing Field

**92. DATE OF NEXT MEETING**

This was confirmed as **Tuesday 10 January 2012, at 7.30p.m. in the Jubilee Hall**, with the date of Tuesday 13 December 2011 available should business dictate.

**93. EXCLUSION OF THE PRESS AND PUBLIC UNDER THE PUBLIC BODIES (ADMISSION OF STRANGERS) ACT 1960 DURING DISCUSSION OF THE FOLLOWING ITEM RELATED TO TENDER FOR ARABLE LAND**

It was proposed by the Chairman, seconded by Mr Howarth and unanimously resolved, that in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the Press and Public should be excluded, and the members of the Public present withdrew.

1. TENDER FOR ARABLE LAND

One tender had been received in the sum of £65 and was unanimously accepted on the Chairman's proposal, seconded by Mr Hewitt.

**94. CLOSURE OF THE MEETING**

There being no further business, the Chairman closed the meeting at 9.15p.m.