

**MINUTES OF THE MEETING OF
COLBY & BANNINGHAM PARISH COUNCIL
HELD IN THE JUBILEE HALL, BANNINGHAM
ON TUESDAY 11 OCTOBER 2011 at 8p.m.**

PRESENT: Mr. N.J. Grix, Chairman
Mr. R.C. Anderson-Dungar, Vice-Chairman
Mrs. P. Ashby
Mr. M. Howarth
Mr. D.L. Snow
Mrs. M.E. Anderson-Dungar, Clerk

The Chairman welcomed Members and 2 members of the public. Proceedings commenced with the customary 10 minutes' public speaking time.

Mr Jeff van Poortvliet spoke as a farmer and employer in the area, who would like to put something back into the village, by way of a gift or a contribution towards an item for the village. He was aware of concerns about traffic through the village and reiterated that he was happy to continue the one-way system to help residents, although it was an added expense to their operation. He had addressed the mobile phone issue with employees, and stressed the need for them to slow down through the village. He requested co-operation from residents and cited a recent incident when the combine had had difficulty due to parked cars.

The meeting was pleased to welcome Mr. van Poortvliet and to hear his reassurances and willingness to work with residents to help mitigate problems. Vehicles were not necessarily over the speed limit, it was the size that gave the perception of fast speeds. The Parish Council would be pleased to work with Mr. van Poortvliet on a project for the villages. Mr. van Poortvliet also mentioned that he had old potato boxes for sale, which would be suitable for wood storage, woodburners or composters. Residents would be welcome to call at the farm to take away or cut up for burning.

Mr. Martin Platton had attended to listen to discussion on his planning application. Mr. Anderson-Dungar as Agent introduced and explained the proposals.

The meeting convened at 8.11p.m.

65. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Parish Councillor Mr. R. Hewitt, D. Cllr N Smith, C Cllr Mrs D Clarke and PSCO A Spinks.

66. DECLARATIONS OF INTEREST

The following Members declared interests as recorded on the signed Declarations of Interests forms attached to the signed copy of these Minutes.

Member	Minute Reference	Nature of Interest
Mr R C Anderson-Dungar	74/2 – Planning Application – Rose Farm	Personal & Prejudicial as Agent for the application. Left during discussion.

67. MINUTES OF PREVIOUS MEETING

Minutes of the Meeting held on 13 September 2011, as previously circulated, were confirmed and signed, as proposed by Mr. Howarth, seconded by Mr Anderson-Dungar.

68. MATTERS ARISING

There were none.

69. MATTERS REFERRED FROM PREVIOUS MEETING

1. HIGHWAYS

The problem of cars parking on Bridge Road near Colby School remained. The Clerk reported a request from a resident regarding an overhanging hedge at the junction of Bridge Road/B1145.

2. FOOTPATHS

The Clerk reported that the Tuttington path had been discussed by Burgh & Tuttington Parish Council, and a reply was awaited from their Clerk. The informal field-side path alongside the B1145 had not been cut, and nothing further had been heard about this.

3. PUMPING STATION

D. Cllr. Smith's report was read to the meeting, and the Clerk had since spoken to him on the telephone. It was proposed by Mr. Anderson-Dungar, seconded by Mr. Snow and agreed that the Chairman should meet D. Cllr Smith on site, with the plans that Anglian Water supplied as part of the planning application.

4. AGENTS MEETING AT NNDC

Mr. Anderson-Dungar had raised the Parish Council's concerns about the standard of applications presented to the Council. The difficulties encountered by North Norfolk District Council following the relaxation related to Permitted Development rights had been explained. However, the Parish Council's concerns had been noted with the assurance that the District Council was working to address the situation.

5. REPRESENTATIVES TO COMMITTEES

The Chairman proposed that Mr Snow should join the Playing Field Working Party, seconded by Mr Howarth and agreed.

Others items referred were included in the appropriate section of the agenda.

70. APPLICATION(S) FOR COUNCILLOR

No application had been received, therefore the vacancy would continue to be advertised and the matter included on future agenda.

71. POLICE, DISTRICT & COUNTY COUNCIL REPORTS

Police - there was no formal Police report to the meeting, but Members were aware of recent events via Homewatch messages and other sources. Everyone was reminded to be vigilant and report anything untoward to the Police.

District Council - D. Cllr. Smith's comments on the suggestion of a rota for attendance at Parish Council meetings were read out.

County Council - C. Cllr. Mrs. Clarke's willingness to help the Parish on County Council issues was reported. Responsibilities for the B1145 near the A140 junction were queried in the light of the Officer's earlier comments related to the status of the road. The Clerk would contact the Highways Department on this point.

72. **CORRESPONDENCE/REPORTS**

VILLAGE HALL

Mr. Anderson-Dungar presented the Report of the Management Committee Meeting held on 21 September 2011.

General building items had been completed. Mr. Howarth referred to the request for him to carry out fire alarm and emergency lighting testing and presented the relevant documentation. He had agreed to carry out the work in accordance with the requirements, and would report accordingly.

2. Wild About Colby

Woodchip had been laid to the paths, and the damaged sign panels re-bedded. Although obviously lower, the panels were actually at a better height for wheelchair users. A strip would be left around the edge to encourage wildflowers, and the Council's grounds contractor was aware of this. The grant application had been approved for the ponds, and the Parish Council had obtained quotations for the tree work to the village green for which Mr. Anderson-Dungar would provide the drawings. Consultation had yet to be undertaken with residents on proposed trees.

3. PLAYING FIELD UPDATE

The goalposts had been installed, and were already in frequent use. The donated picnic benches had arrived, but in view of repairs required, it might be necessary to use parts from both to make up one bench. Mr. Fields' advice was awaited.

4. GRIFFON PARTNERSHIP

Mr. Snow had received a visit from one of the officers. He had suggested that notice of meetings was given to parish representatives as well as Parish Clerks. He tabled information on the Village SOS competition. The Annual General Meeting of the Partnership was scheduled for 13 October.

5. NCC MINERALS AND WASTE

The correspondence was noted.

6. PARLIAMENTARY BOUNDARIES

The correspondence was noted.

7. SMALL SCHOOLS CONSULTATION

It was suggested that Mr. Hewitt might wish to attend one of the consultation meetings. The Clerk was asked to contact Mrs. Mead with a request for the Parish Councillors to visit Colby School. The death of Mrs. Mary Longhurst, a former teacher at Colby School, was reported to the meeting, and the Clerk asked to send condolences to her family.

8. NCC HIGHWAYS IMPROVEMENTS

The document previously circulated was discussed, with the opinion that whilst the Council welcomed the opportunity to carry out certain works, it would be impossible within current budgets and without a potentially large increase in future precepts.

73. FINANCE

1. SCHEDULE OF BILLS FOR PAYMENT

The Clerk presented the schedule, which was discussed and adopted on Mr. Snow's proposal, seconded by Mrs. Ashby.

2. BANK REC AND QUARTERLY FINANCIAL REPORT

The documents previously circulated were unanimously adopted. A copy is attached to the signed copy of these Minutes.

3. BUDGET AND PRECEPT

The draft previously circulated was discussed and amended. Objections to the suggestion to the last meeting of a precept allocation for the Diamond Jubilee were noted, and it was agreed to invite opinion for the next meeting. It was agreed to apply for re-accreditation as a Quality Council in June 2012 and the requirement to review the Parish Plan was also noted.

4. BANK ACCOUNTS

The Clerk reported on further enquiries made, and in view of the current economic climate it was agreed to remain with Barclays Bank and to keep the matter under review.

74. PLANNING MATTERS

1. APPLICATIONS DETERMINED

Application PF/11/0936 – Littlebrook, Bridge Road – Full Approval

2. APPLICATIONS FOR CONSIDERATION

PF/11/1154 Old Mill Farm, Mill Road, Banningham NR11 7DT

Conversion of Outbuilding to Residential Annexe/Holiday Accommodation

It was noted that the description of the proposed works included two potential uses – residential and holiday. No problems were foreseen so long as the building remained linked to the main property.

PF/11/1179 Rose Farm, Mill Road, Banningham NR11 7DT

Conversion of Detached Barn into 2 Units of Holiday Accommodation, Erection of Open Cartshed/Carport Extension to Farmhouse and Construction of Horse Training Manège

Mr Anderson-Dungar left the meeting at this point.

75. ADJOURNMENT OF THE MEETING

At 9.33pm the meeting adjourned to allow members of the public and Councillors with prejudicial interests to speak. Mr. Anderson-Dungar returned to the meeting for this item

Mr van Poortvliet felt that the jubilee should be commemorated with something more permanent and lasting for the parish, rather than a celebration event. He was willing to make a contribution, either financial or practical, on this basis. The car park area for the playing field was suggested and Mr Anderson-Dungar agreed to show Mr van Poortvliet the plans.

Mr Martin Platton, the applicant for Rose Farm, confirmed that the manège was strictly for private use.

75. RESPONSE TO PLANNING APPLICATIONS

Old Mill Farm – Support, subject to comments regarding the need for the conversion to be linked to the main property whichever use was preferred.

Mr. Anderson-Dungar left the meeting at this point.

Rose Farm – Support, subject to comments related to the use of the manège.

Mr Anderson-Dungar returned to the meeting.

76. ITEMS FOR INFORMATION/FUTURE AGENDA

For next agenda:

- Highways
- Footpaths
- Diamond Jubilee
- Budget, precept
- Quality Council re-accreditation
- Parish Plan Review

77. DATE OF NEXT MEETING

This was confirmed as Tuesday 8 November 2011, at **7.30p.m.** (*Winter Start Time*) in the Jubilee Hall Banningham.

78. CLOSURE OF THE MEETING

There being no further business, the Chairman closed the meeting at 9:42p.m.