

**COLBY & BANNINGHAM PARISH COUNCIL  
HELD IN THE JUBILEE HALL, BANNINGHAM  
ON TUESDAY 13 SEPTEMBER 2011**

The Chairman welcomed Members plus PCSO Alex Spinks and colleague Sgt. Kersty Brooks, plus 1 member of the public. Proceedings commenced at 8pm with the customary 10 minutes public speaking time.

*Mr Kevin Fields addressed the council with regard to the speed and size of agricultural vehicles coming through the village, especially on the corner near Highbury Farm. Many tractor drivers were evidenced using mobile phones. He appreciated the agricultural nature of the village and seasonal movements. The Vice-Chairman acknowledged that there had been several incidents, and took the opportunity to explain the one-way system that had been negotiated with farmers to avoid cross-overs. Unfortunately, on occasions contractors did not conform with this. A "No HGV route" sign at Colby Road end of Bridge Road was requested. The Chairman also referred to the recent slowing down of tractors through the village and wondered if there had been an incident - although the vehicles accelerated once past Highbury Farm. The mobile phone issue was a matter for the Police and Alex asked for information such as name/vehicle registration and he would give the relevant advice. Speeds had also been checked on occasions and found to be within the limit, which was acknowledged, but it was the size of the vehicles that caused the problems.*

*He asked whether the school bus should use Bridge Road and was also concerned at the the number of vehicles coming to/from the school. The community bus also used Bridge Road. It was agreed to ask the school to issue the annual reminder. We have a popular school and a popular pub in the village!*

*The Chairman referred to the continued speeding on the B1145 at morning and evening peak times; again Alex asked for registration number if possible.*

Formal business commenced at 8.15pm.

**PRESENT:** Mr N J Grix, Chairman  
Mr R C Anderson-Dungar, Vice-Chairman  
Mr R J Hewitt  
Mr M B Howarth  
Mrs M E Anderson-Dungar, Clerk

**50. APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Mrs P. Ashby and Mr D L Snow.

**51. DECLARATIONS OF INTEREST**

There were none.

**52. MINUTES OF PREVIOUS MEETING**

Minutes of the Meeting held on 12 July 2011, as previously circulated, were confirmed and signed, as proposed by Mr. Howarth, seconded by Mr. Anderson-Dungar.

**53. MATTERS ARISING FROM THE MINUTES NOT LISTED ELSEWHERE ON THE AGENDA**

There was nothing to report

**54. MATTERS REFERRED FROM PREVIOUS MEETING**

1. HIGHWAYS

The Chairman reported on the site meeting he and Mr. Howarth had attended with Phill Reilly at the A140/B1145 junction. The A140 had been measured and found to be correct. The B1145 pinch point was substantially substandard and was so narrow that shouldn't have a white line! Phill Reilly would write to one of the landowners to ask for further hedge trimming to assist visibility. There was no funding to address the issues, but Phill Reilly did offer to try and find some road planings to help the situation. For the benefit of the member of the public, the Chairman explained the recent negotiations with Highways on this issue; the Clerk was also asked to contact C. Cllr. Mrs. Clarke.

2. FOOTPATH - TUTTINGTON

This issue had not yet been discussed by Burgh & Tuttington Parish Council. The Clerk would make enquiries and report to the next meeting. If resolved, it would form a natural link to the Weavers Way, and The Crown had asked for a footpath map of the local area for visitors to use.

3. REVIEW OF SUMMER WEEKE ND

The Friday event was poorly supported, despite perfect weather. Overall the event was a success despite poor weather re-locating the fete to the village hall, with the sum of £639.11 raised, and other donations to come.

4. PUMPING STATION SITE MEETING

No information from D. Cllr. Smith.

5., REPRESENTATIVES TO COMMITTEES

Deferred to a future meeting.

6. PLAYING FIELD

Discussed under reports item later on the agenda.

7. WILD ABOUT COLBY

Discussed under reports item later on the agenda.

8. GRIFFON PARTNERSHIP

Again deferred in Mr. Snow's absence.

9. RESERVES

Discussed under Financial matters later on the agenda.

10. OLDER PEOPLES DAY

Monday 3 October with a variety of events around the District.

**55. CO-OPTION OF A COUNCILLOR**

In the absence of any application, the item was deferred to the next meeting.

**56. REPORTS**

**Police** – PCSO Alex Spinks reported on the period mid-June to date. There was one theft of metal from a field; the material had been left open and very accessible. Otherwise there was nothing to report.

Questions – the Chairman raised an incident in Mill Road described as a yellow flatbed “Highways” type of vehicle that when seen departed on track towards Tuttington Road at high speed. PCSO Spinks reported an email from the Homewatch co-ordinator in that area about the incident, and residents had been advised to remain vigilant.

Sgt Brooks reported on plans to arrange area Homewatch meetings so that co-ordinators could share information and best practice.

The Police left the meeting at this point.

**District Council** - no report as D. Cllr. Smith was not present. The Clerk was asked to contact him about the site meeting.

**County Council** - no report as C.Cllr. Clarke was not present. The Clerk was asked to bring her up to date on Highways issues, Council was aware that District & County Councillors had a large number of parishes to cover, but would appreciate attendance/report and if meetings clashed, attendance on a rota basis.

**57. CORRESPONDENCE/REPORTS**

1. VILLAGE HALL

Mr. Howarth spoke to his item regarding indiscriminate parking at the village hall with non-use of the rear car park. He suggested that event organisers could be asked to pay more attention to the parking. It was agreed to refer this to the village hall committee meeting next week. Mr. Howarth gave advance apologies for this meeting due to a clash with a Neech Loan Fund meeting.

2. WILD ABOUT COLBY

The report previously circulated was discussed. Filling the gaps was recommended. Mr. Anderson-Dungar had measured the area and plotted the existing trees, tree surgeons had visited and would provide quotes for the work so that a grant application could be submitted. .

3. PLAYING FIELD

The Clerk reported that the goalposts would be installed on 14 September. The Vice-Chairman would be on-site at the time, and the grounds maintenance contractor was aware. The Clerk to arrange the necessary insurance following installation.

4. NORFOLK ASSOCIATION OF LOCAL COUNCILS

Information for the AGM was tabled. The Clerk was asked to send apologies.

5. REVIEW OF POLLING PLACES

The information was noted. Arrangements for the parish were unchanged.

6. SUGGESTION FOR JUBILEE CELEBRATION

The suggestion of a hog roast was noted, but the income from the summer weekend was insufficient to meet the cost. Any allocation from the precept would be considered when the budget for 2012/13 was discussed. Mr. Hewitt offered to find out if his contacts were free on that date and would report back to the next meeting.

**58. FINANCIAL MATTERS**

1. SCHEDULE OF BILLS FOR PAYMENT

The Clerk presented the schedule with the addition of the account for the external audit, which was accepted on Mr. Howarth's proposal, seconded by Mr. Hewitt. A copy is attached to the signed copy of these Minutes.

2. EXTERNAL AUDITOR'S REPORT

The Annual Return with the appropriate section completed by the External Auditor was presented to the meeting. The Council was pleased to note that there were no comments or issues to be addressed.

3. RESERVES

The playing field reserves had been combined. A donation for the picnic benches and an allocation for repair work would be discussed at the next meeting.

4. BANK ACCOUNTS

Details of the Unity Bank were given. It was agreed to find out if any other Councils had transferred to this bank, and discuss further at the next meeting.

5. PRECEPT FOR 2012/13

The Clerk reported that the precept request had to be with North Norfolk District Council by 18 November. Items for discussion included re-accreditation of Quality status, arrangements for HM The Queen's Diamond Jubilee, parish plan review.

**59. PLANNING APPLICATIONS**

1. APPLICATIONS DETERMINED

11/0995 and 11/1047 – Hall Farm, Colby – Installation of solar panels to agricultural buildings – full approval.

2. APPLICATIONS FOR CONSIDERATION

PF/11/0936 Littlebrook, Bridge Road, Colby NR11 7EA

Erection of detached garage.

The Chairman introduced the application and invited preliminary comments. Members were impressed with the standard of the application.

**60. ADJOURNMENT OF THE MEETING**

At 9.07 the meeting adjourned to allow the member of the public to speak.

*Mr. Fields offered to repair the picnic benches mentioned earlier. It was agreed that he would inspect them and advise on work required.*

*Mr. Anderson-Dungar would report to NNDC Agents meeting on the poor standard of applications accepted under the householder application scheme.*

*Copies of site notices were not received at the same time as the applications.*

The meeting re-convened at 9.15p.m.

**61. RESPONSE TO APPLICATIONS**

Littlebrook - Support

**62. ITEMS FOR INFORMATION/AGENDA**

Village Games – Mr. Anderson-Dungar reported that Colby & Banningham had come 4<sup>th</sup> in the county final (small villages section) – a terrific result since the parish was unable to compete in two sports categories. However, a re-evaluation exercise was under way, so there was the possibility of a promotion! Mr. Anderson-Dungar would attend the Co-ordinators' meeting and report to the Council. It was still possible to arrange a "roadshow" on the playing field so that residents could try out different sports.

Next meeting:

- Regular items - village hall, playing field, Griffon Partnership
- Precept – first draft of 2012/13 budget
- Feedback from agents meeting
- Footpaths - Fieldside path to Colby School – the Chairman clarified that it was the landowner's responsibility to keep paths clear once crops had been harvested. It was also reported that the path from the B1145 to Tuttington Road was currently not passable. Agenda item for next meeting.

**63. DATE OF NEXT MEETING**

This was confirmed as Tuesday 11 October 2011 at 8pm. Mr. Hewitt gave advance apologies.

**64. CLOSURE OF THE MEETING**

There being no further business, the Chairman closed the meeting at 9.28p.m.