

**MINUTES OF THE MEETING OF
COLBY & BANNINGHAM PARISH COUNCIL
HELD IN THE JUBILEE HALL, BANNINGHAM
ON TUESDAY 12 JULY 2011**

Proceedings commenced at 8pm with the customary 10 minutes public speaking time, as follows:

Vivien Williamson updated the meeting on "Wild About Colby"

- *2 notice boards had been vandalised on the field; Richard Hall would repair and strengthen.*
- *Hedges – Richard Hall had offered to supervise restoration of a section of playing field hedge, subject to permission from the Council and liaison with the District Council's Tree Officer. Members would discuss this under the appropriate agenda item.*
- *Ed Stocker from Norfolk County Council had visited and looked at the ponds to facilitate Wild About Colby applying for a Community Conservation Grant. He could help with establishment of ownership. It would also be possible to include in the application work to the trees on the playing field and replacement trees for the Village Green. Grants would be a maximum of 75% and would need matched funding for remaining 25%. Mr. Anderson-Dungar offered assistance with a plan of the Village Green.*

Formal business commenced at 8.10p.m.

PRESENT: Mr. N.J. Grix, Chairman
Mr. R.C. Anderson-Dungar, Vice-Chairman
Mr. M. B. Howarth
Mrs. M.E. Anderson-Dungar, Clerk

35. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Parish Councillors Mr. R. Hewitt and Mr. D. L. Snow, from D. Cllr. Norman Smith and PCSO Alex Spinks.

36. DECLARATIONS OF INTEREST

None.

37. MINUTES OF THE PREVIOUS MEETING

Minutes of the Meeting held on 14 June 2011, as previously circulated, were confirmed and signed, as proposed by Mr. Howarth, seconded by Mr. Anderson-Dungar.

38. INFORMATION ON MATTERS ARISING

1) Audit of 2010/2011 Accounts (24)

All documents had been sent to the external auditor – Mazars – in accordance with the timetable.

With the permission of the meeting, items 7 (Co-option of a Councillor) and 9/2 (Wild About Colby) were brought forward to this point.

39. **CO-OPTION**

Following consideration of the information previously circulated, Mr. Howarth proposed Mrs. Penny Ash be co-opted to the Council, seconded by Mr. Anderson-Dungar and unanimously agreed. . Having signed the required Declaration of Interest, Mrs. Ashby took her seat at the table.

40. **WILD ABOUT COLBY**

The grant application suggested would bring together several areas of the parish into one project. Village Green – the Chairman gave the background to the original tree planting. Mr. Anderson-Dungar proposed the Council proceed, subject to discussion with the District Council’s Tree Officer and consultation with neighbouring residents.

41. **MATTERS REFERRED FROM PREVIOUS MEETING**

1. HIGHWAYS

The Chairman summarised the background. The Clerk read out correspondence from Phill Reilly whose offer of a site meeting for further discussion would be taken up and attended by the Chairman and Mr. Howarth.

2. PUMPING STATION

D. Cllr. Smith had contacted the enforcement department. A site meeting had been agreed and he would advise the date as soon as possible.

3. FOOTPATH - TUTTINGTON

Nothing further from Tuttington, but the item had been requested for a future meeting of Burgh & Tuttington Parish Council.

4. GRIFFON PARTNERSHIP

The Partnership had requested details of our events to add to their listings. It was also agreed that “Griffon Partnership” should be a standing agenda item.

5. GREEN COMMUNITY CHALLENGE

Details of the forthcoming event – that clashed with our own – were read out and noted.

6. NORFOLK ASSOCIATION OF LOCAL COUNCILS

a) Summer Picnic & Sustainability Event 27 July – details noted, Members to notify the Clerk if they wished to attend.

b) Resolutions for Debate at Annual General Meeting - noted.

c) Nominations for Officers – noted.

7. OLDER PEOPLE’S DAY

Deferred to September meeting.

42. **REPORTS FROM POLICE, DISTRICT & COUNTY COUNCILLORS**

Police – no report for this meeting.

District Council – information given under the relevant agenda item.

County Council – no report for this meeting.

43. **CORRESPONDENCE/REPORTS**

1. VILLAGE HALL

An update was given to the meeting as follows:

- Electrical Work – It was agreed to install two heaters in the Annexe. The contractor would return shortly to complete all outstanding items.
- Remedial Work – an estimate had been obtained from the contractor and work would be carried out shortly.

2. NORFOLK ALC SUMMER CONFERENCE

Mr. Anderson-Dungar gave a verbal report of the day that had covered Audit, Localism, Risk Management as the main topics. The day was well attended and the speakers were excellent.

3. PLAYING FIELD

A lengthy discussion ensued, following which the Chairman proposed the Clerk find some goalposts that were appropriate and get them installed as soon as possible, seconded by Mr. Howarth and agreed.

4. GREENBUILD

Details of this event were noted.

5. INCINERATOR

Members felt that the latest round of correspondence was a waste of money since the County Council had ignored the outcome of the referendum and was now undertaking a county-wide consultation exercise.

6. SUMMER WEEKEND

All arrangements for the weekend had been included in the Annual Report distributed to all households.

44. **FINANCE**

1. SCHEDULE OF BILLS FOR PAYMENT

The Clerk tabled the schedule, which was discussed and accepted on the Chairman's proposal, seconded by Mr. Howarth. A copy is attached to the signed copy of these Minutes. It was agreed that the Village Hall should be advertised around the local organisations to increase regular bookings.

2. BANK RECONCILIATION & QUARTERLY FINANCIAL STATEMENT

The documents previously circulated were discussed and adopted. It was agreed to amalgamate all the playing field reserves into one fund, and to pay for the goalposts and installation from reserves. A general discussion on reserves was agreed for the next agenda.

3. AMENDMENT TO FINANCIAL REGULATIONS

The suggested amendment previously circulated was accepted, as proposed by the Chairman, seconded by Mr. Howarth.

44. **PLANNING APPLICATIONS**

1. APPLICATIONS DETERMINED

There was nothing to report.

2. APPLICATIONS FOR CONSIDERATION

There were no applications for consideration.

45. ADJOURNMENT OF THE MEETING TO ALLOW MEMBERS OF THE PUBLIC AND COUNCILLORS WITH PREJUDICIAL INTERESTS TO SPEAK

In the absence of any member of the public, and no Councillor having declared a prejudicial interest in any agenda item that remained, the meeting continued without adjournment.

46. RESPONSE TO PLANNING APPLICATIONS

There was nothing to consider under this item.

47. ITEMS FOR NEXT AGENDA

The following items were agreed for the next meeting:

- Highways – report of site meeting
- Footpath – Tuttington
- Review of Summer Weekend
- Pumping Station Site Meeting
- Representatives to Committees
- Playing Field
- Wild About Colby
- Griffon Partnership
- Reserves

For information - Older People's Day

48. DATE OF NEXT MEETING

This was confirmed as Tuesday 13 September 2011, with the date of Tuesday 9 August available should business dictate.

49. CLOSURE OF THE MEETING

There being no further business, the Chairman closed the meeting at 10pm.